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| **SRXRES001B** | **EDUCATE THE PUBLIC ON THE SAFE USE OF A SPORT AND RECREATIONAL RESOURCE** |

**PERFORMANCE CRITERIA**

**1 Contribute to the development of educational and information strategies**

1. Identify specific ***problems*** relating to safe use of the sport and recreational ***resource*** by the ***public***
2. Provide suggestion for changes to the ***educational programs***
3. Make contributions to the production of educational or informational material

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| Previous exam |
| Notes (A. how did we achieve this element? B. key words and brief summary – refer to the range statements) |

**2 Plan and organise public presentations**

* 1. Plan ***presentations*** taking into account characteristics of the audience and subject matter to be presented
  2. Identify and organise required ***equipment*** and other resources
  3. Contact relevant organisations to gain information

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| Previous exam |
| Notes (A. how did we achieve this element? B. key words and brief summary – refer to the range statements) |

**3 Conduct public presentation with appropriate media**

* + 1. Present information in logical steps
    2. Operate equipment correctly and effectively
    3. Employ appropriate aids to help the audience understand the presentation
    4. Use language appropriate to the group

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| Previous exam |
| Notes (A. how did we achieve this element? B. key words and brief summary – refer to the range statements) |

**4 Evaluate presentation**

* + - 1. Assess ***audience*** understanding and response
      2. Analyse feedback from the ***audience*** and observers
      3. Make recommendations for improvement to the presentations

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| Previous exam |
| Notes (A. how did we achieve this element? B. key words and brief summary – refer to the range statements) |

**5 Maintain records of public education programs**

* + - * 1. File and store educational program materials according to agreed procedures
        2. Adopt evaluation and feedback on programs for use on future program development
        3. Ensure records of education schedules and costings are up-to-date and accurate

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| Previous exam |
| Notes (A. how did we achieve this element? B. key words and brief summary – refer to the range statements) |

**RANGE STATEMENT** **CATEGORIES**

**Audience**

* specific client or community group
* mixed client or community group

**Educational programs**

* medium for delivery of educational programs may include but are not limited to
  + signs
  + posters
  + flyers
  + presentations
  + film/video
* presentation style and delivery
* evaluation

**Equipment**

* and materials necessary for presentations includes
  + audio/visual modes
  + photos/slides
  + film
  + signs and posters

**Problems**

* use of equipment
* compliance with 'no go'/out of bounds areas
* compliance with safe practices/behaviour

**Public**

* backgrounds may include but are not limited to
  + ethnic and linguistic background
  + age
  + educational level

**Records**

* paper-based
* electronic

**Resource**

* type of resource includes
  + building
  + built facility (including tracks, walkways, etc)
  + venue
  + grounds
  + natural resource
* use of resource includes
  + safety access

**Required knowledge and skills**

* Required knowledge
  + Sources of information on problem areas, safety and access with respect to resource usage
  + Location of sport or recreation resource
  + Current types of educational material and presentation format
  + Presentation techniques
  + Use of audio - visual equipment and other relevant equipment
  + Evaluation techniques (formal and informal)
  + Budgeting for presentations and resources
* Required skills
  + Oral and written communication skills to record and present information and Public speaking